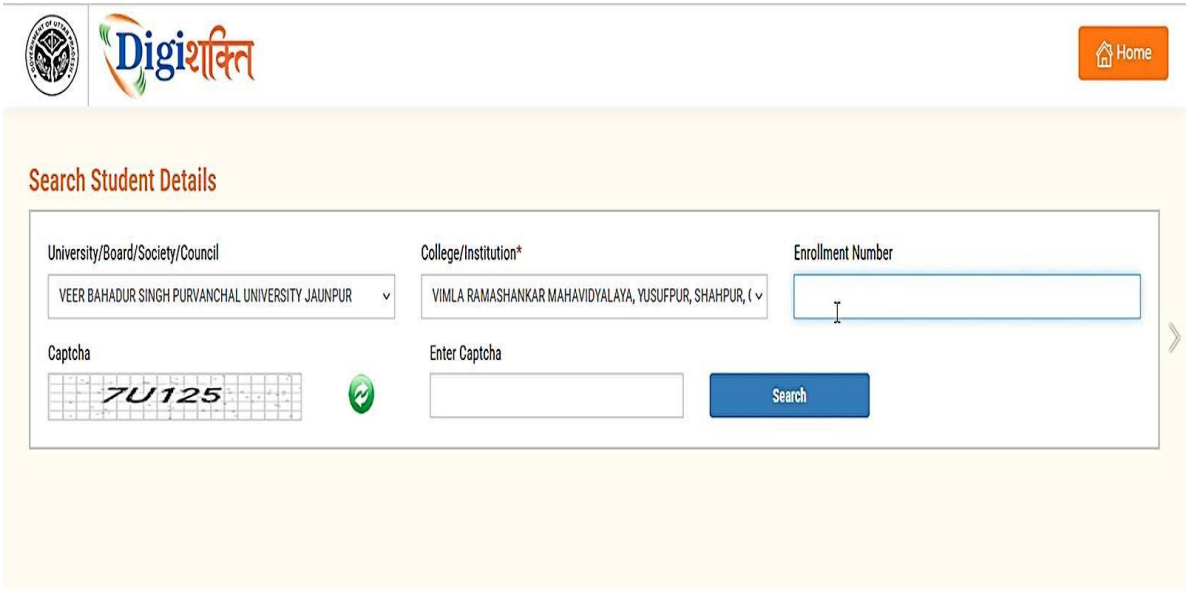
Annexure-1

User Manual for Aadhaar Authentication

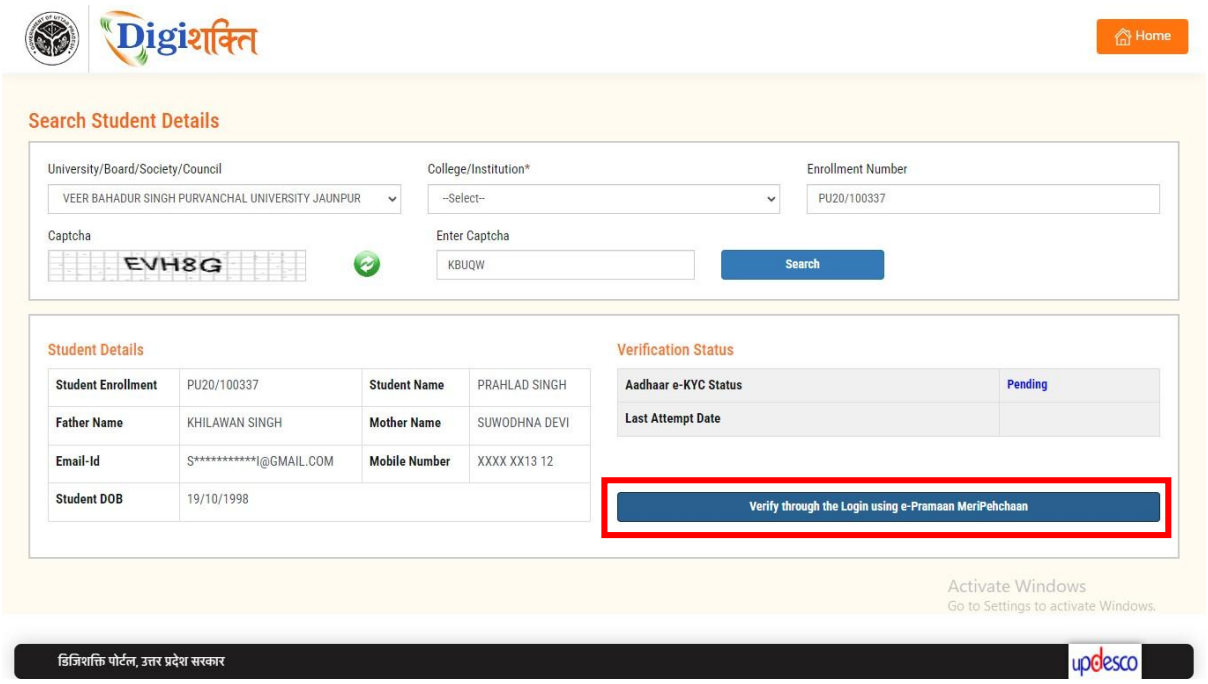
Step 1 - Student need to visit to Digishakti website (URL- https://digishakti.up.gov.in) and click on the **e-KYC through MeriPehchaan Portal** button.



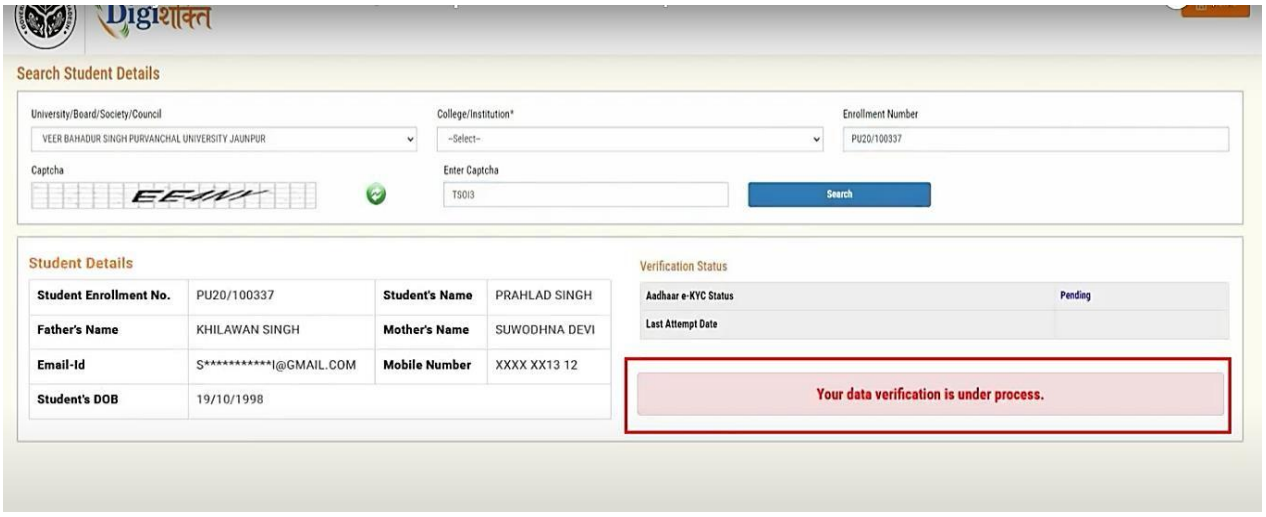
Step 2 - Select/fill following fields available on the screen and click on **"Search"** button.



Step 3 - Details of student from the Digishakti Portal will be fetched and appear on the screen. If the Aadhaar e-KYC Status is Pending, click on **"Verify through the Login Using e-Pramaan MeriPehchaan"** button.

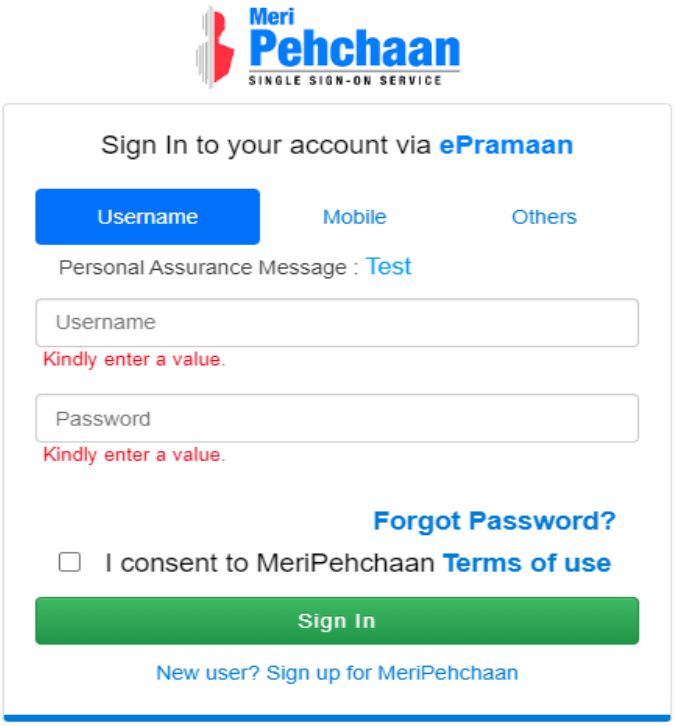


Note:- If the student Data is on portal but pending for Department Lock then the below given screen with alert message 'Your data verification is Under Process' will be visible.

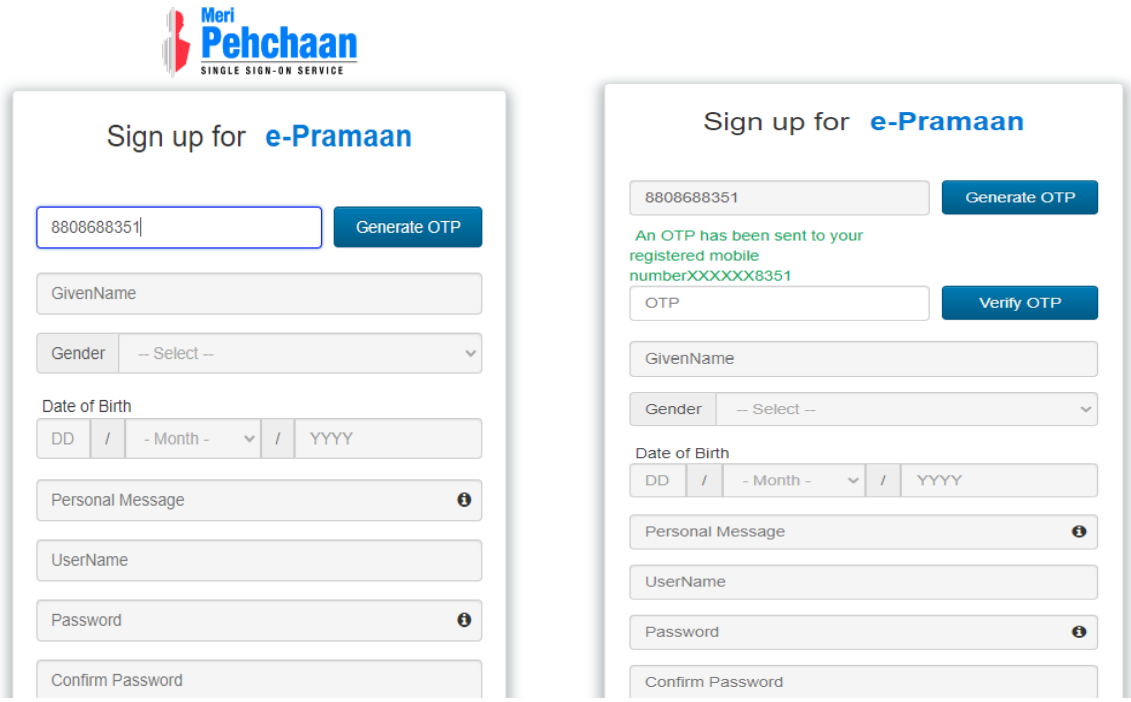


Step 4 - Student will be redirected to MeriPehchaan for Sign-In/Sign-Up.

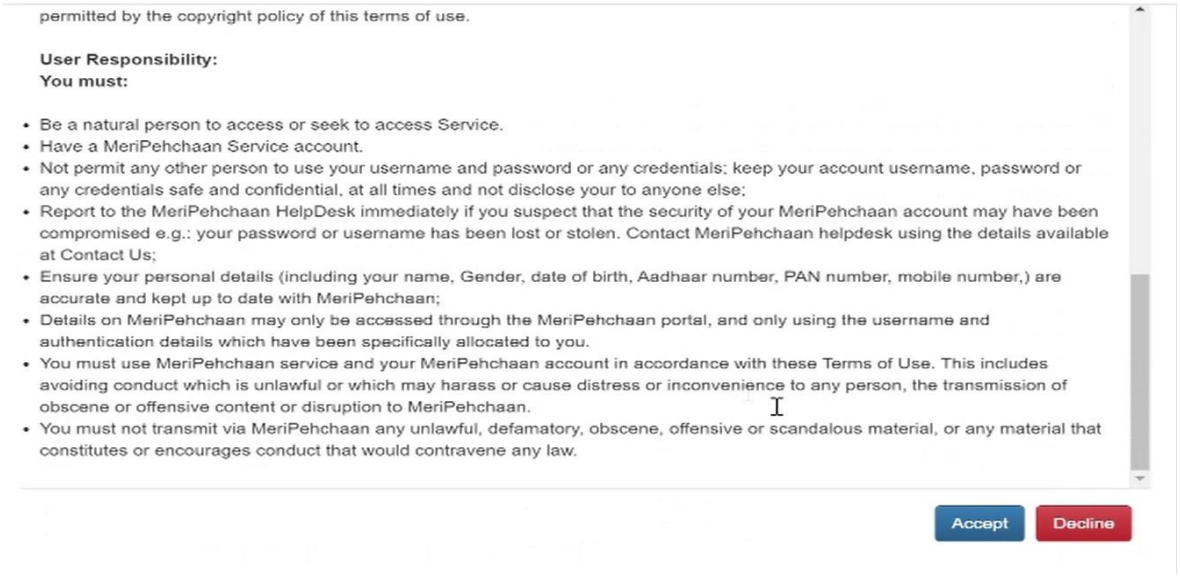
- If a student already has an account with “MeriPehchaan”, he/she can **Sign-In** through his/her Log-In credentials.
- In case of new user, student need to click on **“New user? Signup for MeriPehchaan”.**



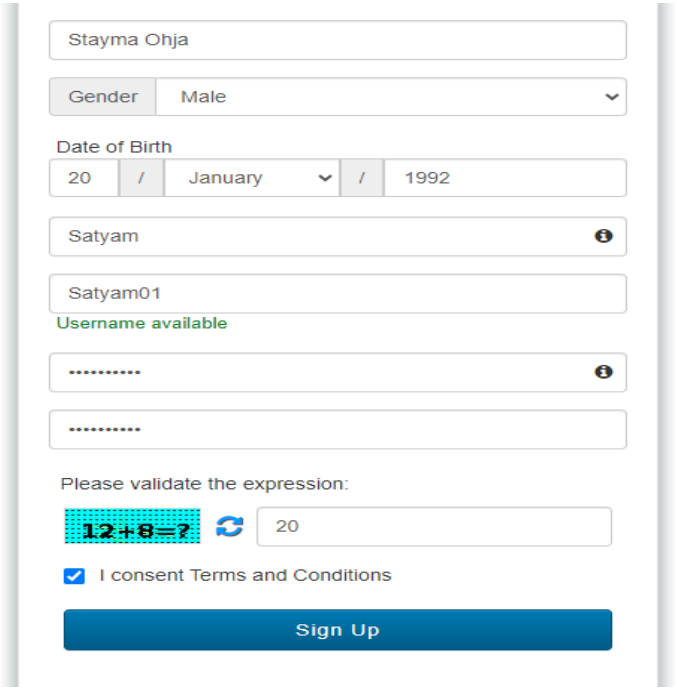
Step 5 - In case of new user, Student need to enter Mobile Number, click on Generate OTP and then Verify through OTP.



Step 6 - Accept the terms & conditions and click on sign-up button as shown in the next step.



Step 7 - After filling the details and accepting the terms and conditions, Student need to click on **“Sign-UP”** button



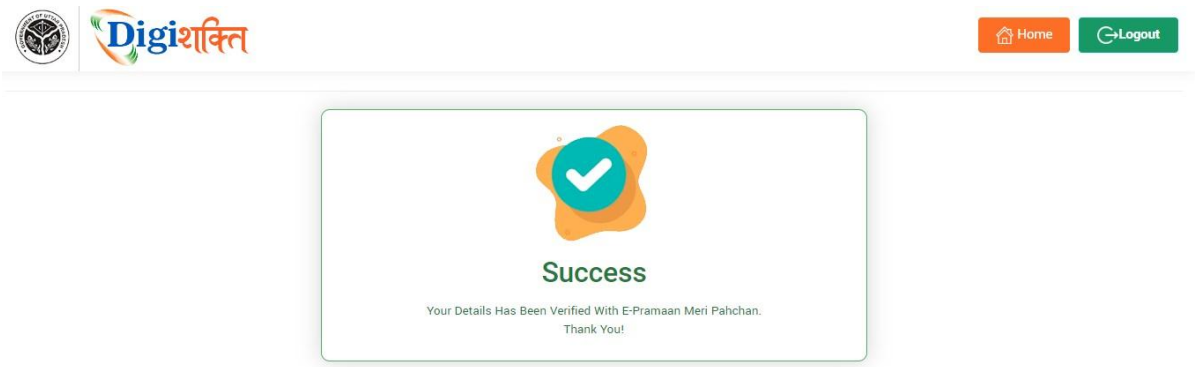
Step 8 - Aadhaar e-KYC page will appear. Student will enter Aadhaar number and Choose OTP medium as mobile or email and click on **“verify through e-KYC"** button.



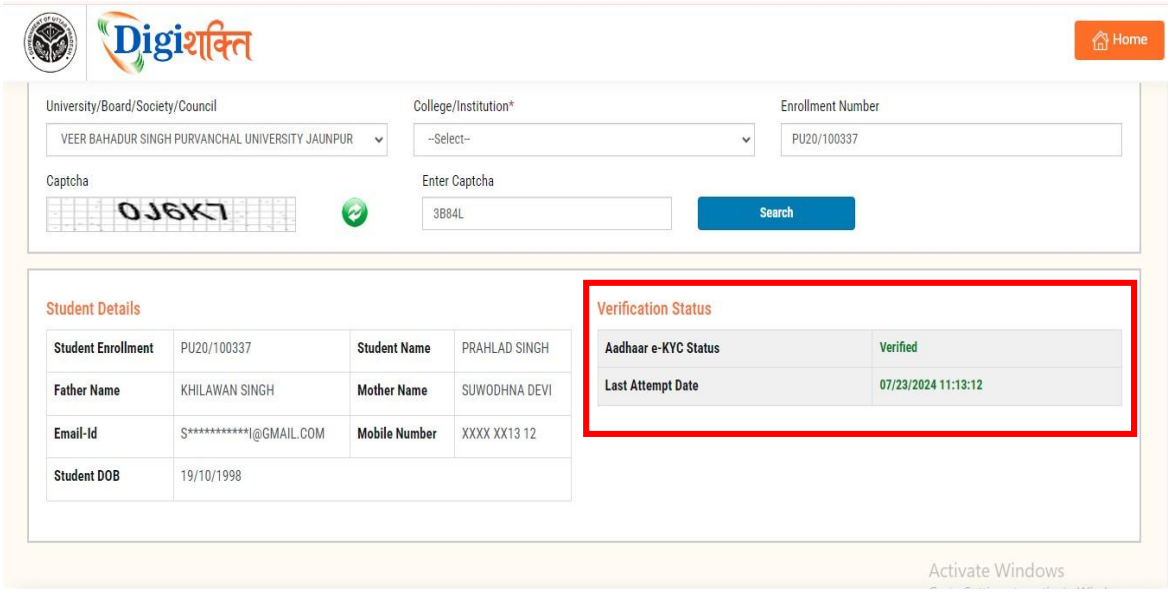
Step 9 - An OTP will be sent on Registered Mobile Number or Email id. Enter the OTP and click on **"Verify"** button.



Step 10- A Success Message will appear if details are verified Successfully.



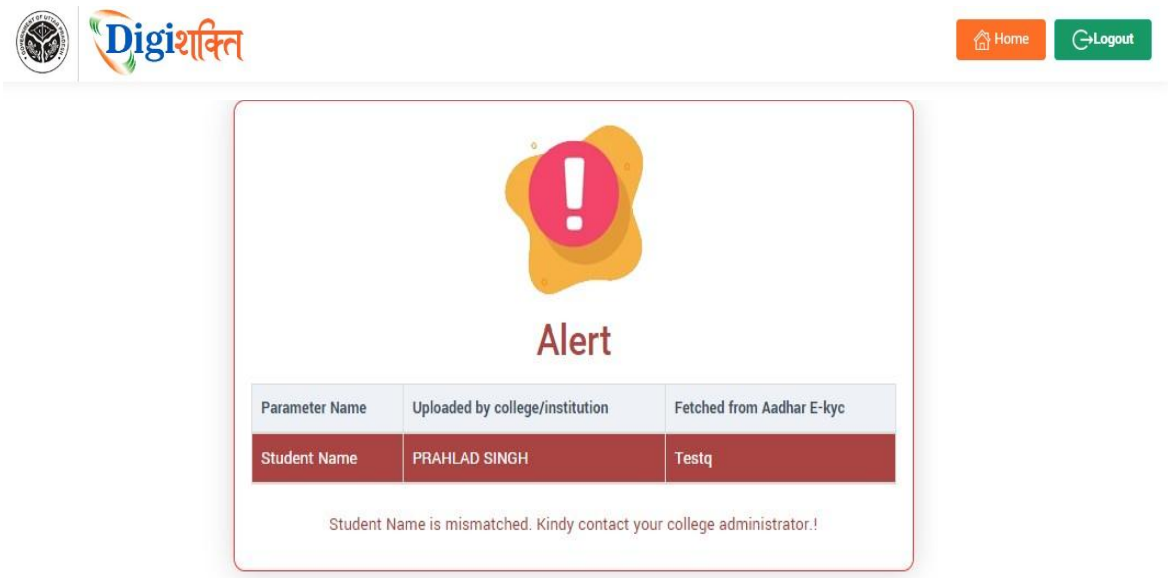
Step 11- After Successful verification, the Verification Status on "**Search Student Details"** page will change to **"Verified"** and "Verify through the Login Using e-Pramaan MeriPehchaan" button will disappear.



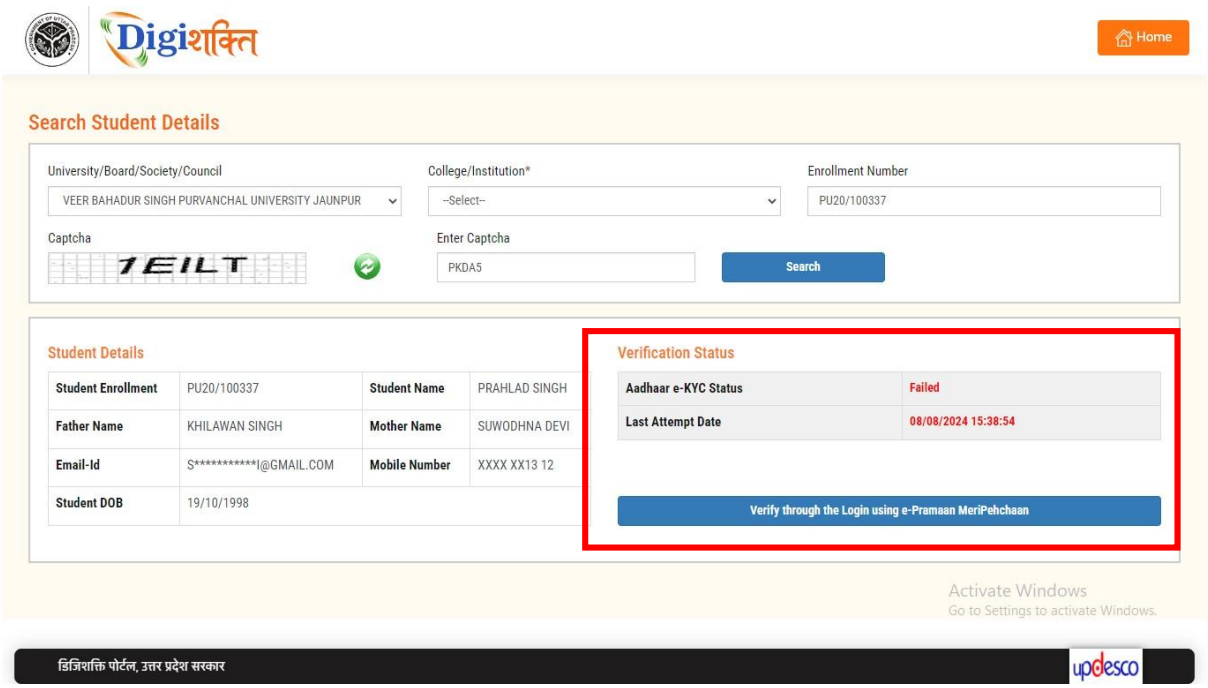
In case of "Verified" Status-

- The student's data will be visible at Institute level for forwarding the data to District nodal officer level to get the device.
- In case the data is already forwarded to District then data will be visible to District nodal officer level for selection.

Step 12- In case the details **(Name, Gender & Date of Birth)** of student on the Digishakti Portal uploaded by their respective Institute do not match with the details available on his/her Aadhaar then an alert message with mismatched details will appear.



Step 13- If the Verification Status on Digishakti Website Link shows as **"Failed"**, Student need to contact his/her Institution Nodal Officer to edit the mismatched details on the Digishakti portal or make necessary amendments in the details of his/her Aadhaar card.



In case of "Failed" Status-

- The student needs to contact his/her Institution Nodal Officer to edit the mismatched details on the Digishakti portal or make necessary amendments in the details of his/her Aadhaar card.
- After corrections, the student's data undergoes the complete authentication process (verification by institution, approval by University, and locking by Department).
- Following this, the data becomes available again for Aadhaar verification by the student.